

CNC MACHINIST - LATHE

Reports to: PLANT #3 SUPERINTENDENT

POSITION SUMMARY

Maintain and organize the work flow and producing product in the Lathe area of Machining department.

DUTIES AND RESPONSIBILITIES

- Studies blueprints, manuals, specifications, or sample parts to determine dimensions and tolerances of finished workpiece, sequence of operations, and setup requirements.
- Runs lathe machining center, including but not limited to, prepping parts, loading parts, starting and observing machine operation to detect malfunctions or out-of-tolerance machining, adjusting machining controls, and unloading parts.
- Performs first-piece and in-process inspection by checking dimensions of part per blueprint using calipers, micrometers, indicators, and tape measure.
- Provide Technical guidance as needed
- Assist in development of Standard Operating Procedures (SOP) and new processes.
- Work with Plant Superintendent to identify areas of Continuous Improvement.
- Operate forklift to move and organize product.
- Assure machining area is kept organized.
- Other tasks and duties as assigned.
- Maintain compliance with all work rules (productivity, conduct, safety, etc.).

JOB IMPACT

The Lathe CNC Machinist position has a direct and significant impact on the day to day operations of the machining department. A primary focus of this position is the value creation made possible by overall organization and production of product in the lathe machining area. This requires the alignment of organization and overall pride in the work. While the value creation for an organization involves a network of relationships between internal and possible external environments, the organization and output of product through the machining areas plays an important role in improving the overall value chain of an organization.

EDUCATION and EXPERIENCE

- High School diploma or equivalent
- 5 + years of ‘turning background’ in a machining environment.

DESIRED SKILLS and EXPERIENCE:

- Able to program Mazak lathes
- Basic knowledge of AutoCAD preferred
- Knowledge of tooling and tool maintenance
- Ability to read OD / ID micrometer dial indicators
- Indicate parts with 4 jaw chuck
- General understanding of Haas Mills
- Clausing lathe knowledge a plus
- Proven measurement and mathematical fraction/decimal conversion skills
- Able to follow oral instructions promptly and accurately
- Must be able to listen attentively and use speaking skills to ask questions or to clarify tasks.
- Must be able to convey oral instructions to other team members
- Ability to work as an effective team member.
- Able to prioritize tasks and follow through to completion.
- Time Management is a must in organizing work and finishing tasks on schedule.
- Must be a reliable / strong Team player

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regularly required to walk, bend, stoop, squat, climbing, throwing and reach with hands and arms.
- Able to lift 40 – 50 pounds as required.
- Manual dexterity to use tools and equipment utilized in keeping the facilities clean and organized.

- Physical strength to lift pallets, trash containers and such.
- Normal vision, hearing and speaking is required

QUALITY POLICY

WIRCO, Inc. is committed to always meet or exceed our customers' standards for quality, service and delivery.

NOTE:

This is not an exhaustive list of responsibilities, skills, duties, requirements, effort, or working conditions associated with the job. While this list is intended to be an accurate reflection of the current position, the company reserves the right to revise the functions and duties of the job or to increase or decrease the scope of responsibilities of the position when circumstances dictate, as determined by the President.

I have carefully read and understand the contents of this position description. I understand the responsibilities, requirements and duties expected of me. I also understand that this position description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the company has a similar right.

Employee's Signature

Date

Plant #3 Superintendent's Signature

Date